

# UK Magnetics Society

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## CONSTITUTION of the UK MAGNETICS SOCIETY v2, April 2013

### 1. NAME

- 1.1. The name of the Society is The UK Magnetics Society (UKMAG).

### 2. OBJECT

- 2.1. The object of the Society shall be to advance the scientific, technical and practical development and application of magnetics technology and materials by such means as:
- providing a forum for the exchange of information on magnetic materials and their applications between the appropriate centre of activity;
  - organising, on behalf of the membership, seminars, workshops and other meetings relevant to the needs of researchers, manufacturers and users of magnetic materials;
  - acting as a coordination centre for research and development;
  - disseminating information relevant to the needs of member organisations;
  - acting as a clearing house for technical and other enquiries both between members, and between members and non-members;
  - liaising with other organisations having similar objects.
- 2.2. The Society will be a “not for profit “ organisation

### 3. MANAGEMENT

- 3.1. UKMAG shall exist as an autonomous body operating under the aegis of the Management Committee, this body providing accommodation, secretarial services, informational services and similar assistance within the scope of the funds attributable to the Society.
- 3.2. The Society shall hold an Annual General Meeting in each calendar year within 15 months of the previous AGM. Eight full weeks’ notice is required, in writing, for notice of an AGM, and three weeks’ notice for an Extraordinary General Meeting. An Extraordinary Meeting can be called at any time by a written request to the Secretary on behalf of not less than five members. For all purposes, any General Meeting of the Society shall require a quorum of eight members, and without a quorum no business can be transacted.
- 3.3. The management committee of UKMAG shall comprise Chairman, Vice-Chairman and 13 committee members, up to two Associate Committee Members, up to one Student Committee Member, plus the past chairman for one year. The position of Corresponding Committee Member will be open to any member of the Society by invitation of the current committee. The committee reserves the right to accept a replacement for a committee member during his term of office.
- 3.4. The management committee shall be empowered to co-opt persons to the committee by resolution to fill vacancies caused by resignations. Such co-opted members must stand for election in the normal way at the next AGM.
- 3.5. An individual cannot be elected to the same office on more than two consecutive occasions. Upon retirement from office, the chairman becomes an additional member of the management committee for a further year.
- 3.6. Committee members shall retire from the committee after three years of service unless more than four members are retiring at the same time. Those remaining should be determined by the committee. In special circumstances, the Chairman may invite a committee member to remain on

the committee for one additional year if subsequently agreed by a majority committee decision. The Chairman will inform outgoing committee members of their imminent retirement prior to the last committee meeting before the AGM. Retired members shall be eligible for reelection after a lapse of one year. The Chairman is empowered to invite a member of the management committee to resign if that member has been absent for three consecutive meetings. If a committee member resigns during his period of office, the vacancy so caused shall not be filled until the next AGM, except as in para 3.4.

- 3.7. The role of the Secretary and Treasurer shall be performed by the Chairman and Vice-Chairman respectively.
- 3.8. Committee members elected to Vice-Chair must have served on the committee for at least one year before their election to Vice-Chair. On completion of two years as Vice-Chair, the Vice-Chair automatically takes over from the Chair at the AGM, unless a vote at that AGM is passed electing a different Chair. On a vote of the committee at any time, the Vice-Chair immediately assumes the responsibilities of the Chair if the current Chair is, for any reason in the view of the committee, unable to fulfil the Chair's responsibilities to the benefit of the Society. They then serve as Chair until the next AGM, when the AGM decides whether to elect them to Chair.
- 3.9. Chairs also serve for two years, before stepping down to serve a final year on the committee as past chairman. One year after completing their year as past chairman, retired Chairs can stand for re-election to the committee.
- 3.10. All members of the committee except Corresponding Committee Members shall have equal voting rights but the chairman shall have the deciding vote if voting is divided equally. For all purposes any meeting of the management committee shall require a quorum of five members and without a quorum no business can be transacted.
- 3.11. Up to two additional non-UK resident committee members may serve on the committee to support the promotion of the society overseas. These Associate Committee Members will have the responsibilities and rights, including voting rights, of a standard committee member, except they will:
  - be focussed on engagement with other societies and relevant organisations, concentrating on non-UK societies and organisations;
  - assist in masterminding at least one event each year not in the UK;
  - not be required to attend QMMs or the AGM unless they wish to, but will be copied with relevant minutes.
- 3.12. Up to one additional Student member may serve on the committee. The Student Committee Member will have the responsibilities and rights, including voting rights, of a standard committee member, except they will:
  - be a one-year position;
  - be an Under-Graduate, Post-Graduate, Masters or PhD student at least at the start of their time on the committee, and recommended by an academic member of the Society;
  - be focussed on engaging under-graduates and post-graduates;
  - be heavily involved in any student focused events and their dissemination to the student population.
- 3.13. The current committee may invite as many additional members as they wish to serve as Corresponding Committee Members. An invitation to be a Corresponding Committee Member can be withdrawn by
  - the current committee;
  - request of the Corresponding Committee Member;
  - on the Corresponding Committee Member not renewing their annual subscription.

Corresponding Committee Members are intended to give advice to the committee on the Society's direction and activities, and as such they:

- have no voting rights on any committee which they advise;
- can receive QMM minutes;

- cannot attend QMM;
  - can be asked to advise on sub-committees.
- 3.14. Elections of the offices of Chairman, Vice-Chairman and committee members to fill any vacant places on the committee (not being ex-officio positions) will be held at the AGM. Nominations will normally be requested when notice of the AGM is given. Nominations, in writing and duly proposed and seconded, must be received by the secretary at least four full weeks before the date of the AGM. Only those persons nominated in this way shall be eligible for election at the AGM. Election shall be by show of hands or ballot (if at least three member organisations so request) and each representative shall be entitled to as many votes as there are vacancies. Each candidate shall be voted on separately and those candidates (not being greater in number than the available vacancies) who have the largest number of votes cast in their favour, shall be elected.
- 3.15. The management committee shall be empowered to make procedural decisions not covered by the Constitution. Such decisions shall require the unanimous decision of the members present and be subject to ratification at the next General Meeting.
- 3.16. No section of the Constitution of UKMAG shall be added to, repealed or amended except by Resolution passed by not less than two-thirds of the members present and entitled to vote at a duly convened General Meeting of the Society. Proposals for such changes, in writing and duly proposed and seconded, must be presented to the secretary at least four weeks prior to the General Meeting, such that these proposals can be relayed to the members with at least three weeks' notice (as in para 3.2).

#### **4. INCOME**

- 4.1. The management committee shall lay down scales of annual subscriptions payable by members and shall give four months' notice of changes in subscriptions. Members must bind themselves to pay such initial and annual subscriptions.
- 4.2. The income and property of the Society must be applied solely towards the promotion of the Society's objects and no portion of it may be distributed to members save by way of payment for goods provided, or services rendered to the Society, which have been approved by the management committee.
- 4.3. Any sum outstanding after the winding up or dissolution of the Society shall be transferred to another body approved by the remaining members and having objects similar to those of the Society.

#### **5. MEMBERSHIP**

- 5.1. Membership shall be open to organisations who have an interest in magnetics technology and materials.
- 5.2. Application for membership shall be subject to approval by the management committee and shall include such information as may be required by the committee.
- 5.3. Each member organisation shall nominate a representative through whom the functions and privileges of membership are exercised. A representative is subject to all the rules and regulations governing members and is entitled to exercise and enjoy the rights of membership on behalf of the member nominating him.
- 5.4. Honorary Membership will be conferred by the management committee on individuals in recognition of their significant contribution to magnetics activities in the UK and in particular to The UK Magnetics Society.

#### **6. RIGHTS, PRIVILEGES AND OBLIGATIONS OF MEMBERS**

- 6.1. To receive all technical communications and periodicals addressed by the Society to its members generally.
- 6.2. To obtain all technical publications, reprints and the like made available to members generally.
- 6.3. To ask for technical information on magnetics technology that may be of value in any branch of the member's business.
- 6.4. To discuss with the Society any technical problems arising in the course of the member's operations.

- 6.5. To be entitled to attend and vote, through his representative (see para 5.3 above) at the Annual and Extraordinary General Meetings of the Society.
- 6.6. Each member of the Society is bound to observe both himself and through any representative all rules and regulations laid down by the Society and in force at any particular time. Members also undertake not to disclose without the consent of the management committee to any persons not in the member's employ, any information acquired through their membership of the Society, that has been specifically marked as 'In Confidence'.

## **7. RETIREMENT OF MEMBERS**

- 7.1. Subject to the requirement to pay subscriptions for an initial period and to the payment of any outstanding subscriptions, a member may resign by giving three months' notice before the end of his current period of membership.
- 7.2. The Management Committee may expel a member from the Society for non-payment of subscriptions or other dues, or for conduct which, in the opinion of the committee, is prejudicial to the wellbeing of the Society.

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